

Position Title: Member, ASHG Membership Engagement Committee

[ROSTER](#) | [ACTION PLAN](#)

Work Location: Primarily remote with an in-person meeting at the ASHG Annual Meeting location

Committee Charge/Description: The Membership Engagement Committee's charge is to tend, grow, and engage the ASHG member community. With direction from the Board, the committee shall review, analyze, and report on membership trends; provide guidance on membership strategies and periodic surveys; welcome new members; consider any local/regional engagement efforts; assess diversity & inclusion metrics and monitor programs for other prioritized member segments. The committee's work is guided by its [action plan](#), an ASHG Board-approved document created in support of the Society's [Strategic Plan](#). The activities are to be reviewed by the Board for funding on an annual basis.

Position Roles and Responsibilities:

- Provide input and recommendations on decisions to support the Society's [Strategic Plan](#) and other decisions in areas that support the Society's goals, mission, and resources.
- Identify the needs of members and recommend the development of services to meet those needs.
- Recommend ways to acknowledge new members and to encourage participation in ASHG activities.
- Meeting in person once per year at the ASHG Annual Meeting and participating in 2-3 phone calls per year.
- Actively engaging and participating in ASHG's Shared Interest Groups and contributing new ideas for growth.
- Providing member feedback/insights/quotes as needed for various initiatives.
- Other duties as needed.

Qualifications:

- Must be a current ASHG member
- Broad knowledge of genetics, genomics, science, research, or other topics relevant to ASHG members
- Ability to keep tight deadlines
- Good oral and written communication skills
- Interpersonal skills, including tact and diplomacy

Commitment:

- Three-year term; no member may serve more than two consecutive terms. Calls will typically take place in the fall and spring. Typical service is no more than two hours per month.

Benefits:

- Networking opportunities with peers and leaders in the human genetics field
- Receive a Certificate of Service
- Opportunity to help improve visibility and impact of ASHG's work and programs, and build additional value for ASHG membership

ASHG MEMBERSHIP ENGAGEMENT COMMITTEE

- List the service on your resume/CV