



## CNS FOUNDATION AWARDS FAQ

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**The CNS Foundation Board is proud to announce the expansion of awards. All prospective applicants are encouraged to review the below expectations and requirements before starting their application.**

**Awards restricted to applicants residing outside of the United States, and terms specific to these awards.**

- International Mentorships
  - International Visitorships
  - International Observerships
1. Not open to United States citizens and foreign nationals residing in United States within twelve (12) months of application window.
  2. Priority given to applicants currently residing in Low- and Middle-Income Countries as defined by the World Bank

**Awards restricted to applicants residing within the United States.**

- Institutional and Mentor Partnerships to Host International Neurosurgeons
- CNS Quality Guidelines Scholar Award
- CNS Data Science Scholar Award
- Diversity, Equity, Inclusion Scholar Award
- Diversity, Equity, Inclusion Pilot Project
- NINDS/CNS Getch K12 Scholar Award (This award is made possible in partnership with the National Institutes of Health (NIH), the National Institute of Neurological and Stroke Disorders. [Please find the application and its guidelines on the NIH website.](#))

**Awards open to the global community of neurosurgeons.**

- Future Women Leaders in Neurosurgery Scholarship
- Diversity, Equity, Inclusion Impact Award

**General Requirements for all Applicants to CNSF Awards:**

1. Applicants are expected to be members of the Congress of Neurological Surgeons in-good-standing ([cns.org/membership](https://www.cns.org/membership))
2. Most awards require applicants to be practicing neurosurgeons at least PGY5. Please review parameters specific to award.
3. Previous winners will not be considered for same award again.
4. Previous applicants who did not receive an award may reapply the next year.
5. Each applicant is limited to one application per award, per year.
6. Applications must be submitted via the CNS Foundation website (mailed-in submissions are not accepted.)

7. During the year of the award, winner must prioritize and first submit to the CNS and the CNS Annual Meeting and to all related *Neurosurgery* publications, any materials resulting from their award. This includes but is not limited to presentations, abstracts, proposals, papers, etc.
8. Applicants must speak at least beginning conversational English.
9. Unless otherwise stipulated, awards are open to the global community of neurosurgeons. A few awards are restricted to either the United States, or to non-US residents. Applicant is responsible for reviewing and complying to parameters specific to award.

#### **Required File Formats for Submissions:**

10. All written documents must be reformatted as PDFs before being uploaded.
11. Images must be uploaded with a minimum of 300 dpi (including headshots.)
12. Names of files for uploading and submission MUST follow the following:
  - File names may not exceed 30 characters.
  - Curriculum Vitae: "Applicant Last Name.CV"
  - Letter of Recommendation: "Applicant Last Name.LOR"
  - All other files must begin with applicant's last name and not exceed 30 characters.

#### **Obligations of Award Recipients during period of award:**

13. One written report delivered via email to the CNS Foundation within two months of completion of experience.
14. Submit one recorded selfie-video of appreciation of award and impact to practice. (Instruction guide to be provided to winner by CNSF.)
15. Agree to be interviewed by phone or via email for publicity purposes by the CNSF.
16. Prioritize attending the CNS Annual Meeting in person.
17. Consider becoming a supporter of the CNS Foundation to support next generation of practitioners producing similar excellence in neurosurgery.
18. Comply with requirements and obligations specific to individual awards.

#### **Judging:**

1. A panel of neurosurgeon professionals will judge the entries. The judges' decisions will be final.
2. While the judges panel will do its best to announce the winner by the expected date, the panel reserves the right to take additional time to name a winner.
3. If no submissions meet the panel's expectations for excellence, the panel reserves the right to defer an award until the following awards cycle.

#### **Tips:**

1. Create your own profile and log-on and save these details for future use.
2. Applicants may re-log for multiple sessions to complete a single application.
3. Applicants may use the same profile for multiple applications.
4. Please make note of the application due date. No late submissions will be accepted.
5. All communications will be via the application portal.

#### **INQUIRIES**

If this document does not answer a question, please contact CNS Foundation Director of Foundation and Giving, Courtney Johnson.

Contact: [cjohnson@cns.org](mailto:cjohnson@cns.org); (847) 805-4481