



## **ASBMB Maximizing Access Committee Volunteer Committee Role**

**Title:** ASBMB Maximizing Access Committee Volunteer

**Description:** The Maximizing Access Committee (MAC) is a vital volunteer committee dedicated to advancing the mission of promoting belonging and opportunity within the society's life sciences research and education. As a MAC volunteer, you will play a crucial role in advocating for policies, developing resources, and fostering a more welcoming environment within the society and the broader scientific community.

### **Roles & Responsibilities:**

- Collaborate with fellow MAC members to identify, develop, and implement initiatives that prioritize belonging and opportunity.
- Advocate for the needs and concerns of all available talents and interests in molecular life sciences by providing recommendations and insights to society leadership.
- Contribute to the creation and dissemination of educational materials, guidelines, and best practices that promote inclusive practices within the society.
- Support the ASBMB by organizing events, workshops, and seminars aimed at increasing awareness and understanding of belonging and opportunity issues such as the Annual Meeting Welcome Reception.
- Participate in discussions and initiatives related to policy changes that enhance belonging and opportunity within the society's activities.
- Engage with the society's members and external stakeholders to gather feedback, share resources, and foster a sense of community around inclusive practices.
- Oversee the ASBMB Ruth Kirschstein Diversity in Science Award, Professional Rounds Mentored Travel Award and Marion B. Sewer Distinguished Scholarship for Undergraduates awards.
- Other duties as needed.

### **Qualifications:**

- Current ASBMB membership is required.
- Passion for promoting belonging and opportunity within the scientific community.
- Strong communication and collaboration skills to work effectively within a team and engage with various stakeholders.
- Understanding of the challenges faced by individuals who have not had equal opportunities to engage fully in the field of life sciences.
- Commitment to upholding ethical standards and contributing positively to the committee's objectives.
- Previous experience in advocacy, community engagement, or similar roles is a plus.

**Time Commitment:**

- Attend regular MAC committee meetings (1 hour via Zoom) as scheduled, typically 10 times per year.
- Attend 1.5 day Fall Retreat in Bethesda, MD.
- Allocate additional time for project-related discussions, research, and collaborative efforts, averaging 1-2 hours per month.
- Volunteer term duration: 3 years, with the possibility of a second term.

**Benefits:**

- Opportunity to make a meaningful impact on the society's commitment to belonging and opportunity.
- Network and collaborate with like-minded professionals and leaders in the life sciences community.
- Gain valuable experience in advocacy, resource development, and project management.
- Enhance leadership and communication skills through engagement with a diverse group of committee members and stakeholders.
- Recognition for your contributions through society publications, events, and other relevant platforms.

**Recognition and Reward:**

- Receive a certificate of service.
- Committee members receive a discount on registration for the ASBMB Annual Meeting.

**Orientation:** Virtual 45-60 min meeting for new members with the MAC chair and staff liaison to discuss expectations, roles and responsibilities and the different task forces.

**Work Location:** The volunteer role is primarily conducted in a virtual setting, allowing for remote participation and engagement from anywhere in the world. Committee meetings, discussions, and collaborative efforts are conducted online, ensuring accessibility and flexibility for volunteers regardless of their physical location. The committee will meet in person at the Fall Retreat in Bethesda, MD and at the ASBMB Annual Meeting.

**Contact Information:**

MAC Staff Liaison

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The staff liaison will serve as an advocate for the committee and will help facilitate the activities of the MAC. The liaison is available for all inquiries, concerns or questions. All communications with other ASBMB committees and staff should proceed through the MAC staff liaison.