



## **ASBMB Student Chapters Committee Volunteer Committee Role**

**Title:** ASBMB Student Chapters Committee Volunteer

**Description:** The Student Chapters Committee (SCC) is devoted to building a national community of undergraduate students and faculty members for the advancement of biochemistry and molecular biology research, education and science outreach. It provides networking and career-development opportunities at regional and national levels, access to research and science outreach, as well as grants and awards.

### **Roles & Responsibilities:**

- Represent one of six regions of the Student Chapters.
- Serve on various subcommittees and review applications for Student Chapters awards. (e.g. Honor Society, Undergraduate Research Award, Outstanding Chapter Award, etc.)
- Engage Student Chapters faculty and members to be involved with the program.
- Act as a liaison to chapter advisors and student members to the committee and the ASBMB.
- Recruit new chapters and support new chapter advisors in understanding the benefits of establishing a Student Chapter.
- Establish communication with chapter advisors and their members through monthly newsletters and direct emails.
- Provide periodic updates to the chair and SCC.
- Encourage student participation in programs such as the ASBMB Honor Society, science outreach, and the annual Undergraduate Poster Competition.
- Contribute to ASBMB Today, the ASBMB member magazine, on topics pertaining to undergraduate education and research.
- Other duties as needed.

### **Qualifications:**

- Current ASBMB membership is required.
- Require an active undergraduate student chapter at your institution.
- Previous or active faculty member.
- Demonstrated ability to lead initiatives or projects. Experience in mentoring or guiding others.
- Commitment to upholding ASBMB's mission with a willingness to contribute positively to the committee's objectives.

**Time Commitment:**

- Attend regular SCC committee meetings (1 hour via Zoom) as scheduled, typically 10 times per year.
- Attend a one or one-and-a-half day annual meeting, virtually or in person
- Allocate additional time for project-related discussions, research, and collaborative efforts, averaging 1-2 hours per month.
- Volunteer term duration: 3 years, with the possibility of a second term.

**Benefits:**

- Contribute to the growth and success of Student Chapters directly to impact the education and research experiences of undergraduate students nationwide.
- Network and collaborate with like-minded professionals and leaders in the life sciences community.
- Influence policies and initiatives related to undergraduate education, professional development and research.
- Gain valuable experience in leadership, resource development, and project management.
- Recognition for your contributions through society publications, events, and other relevant platforms.

**Recognition and Reward:**

- Receive a certificate of service.
- Committee members receive a discount on registration for the ASBMB Annual Meeting.

**Orientation:** Virtual 45-60 min meeting for new members with the SCC chair and staff liaison to discuss expectations, roles and responsibilities and the different task forces. New committee members will be paired with another member who will help them learn the committee's responsibilities. Mentors do not have to be paired based on region.

The staff liaison will serve as an advocate for the committee and will help facilitate the activities of the SCC. The liaison is available for all inquiries, concerns or questions. All communications with other ASBMB committees and staff should proceed through the SCC staff liaison.