



Information for Hotel Reservations

CUR has negotiated discounted hotel rates for National Conference on Undergraduate Research attendees. Using the links below, you can review the hotel options, make real-time reservations through our secure hotel booking website, or contact our housing provider by phone, fax or email.

You must make your hotel reservation through Orchid Events. Hotel reservations are taken on a first-come, first-served, space available basis. Submit your request as soon as possible for the best opportunity of receiving your hotel choice.

Deadline

All reservations must be received by March 17, 2025 to guarantee availability and conference rates. After this date, reservations will be made based on availability and hotels may charge higher rates.

Ways to Book Hotel Reservations

Online: [CLICK HERE](#) (for new reservation OR to modify or cancel an existing hotel reservation)

Telephone: Agents available 7:00 a.m. to 6:00 p.m. Mountain Standard Time, Monday through Friday
Toll-free (US): 1- 800-487-3700
International: +1 801-214-7279

Schools and Exhibitors Reserving a Room Block (5 or more rooms)

[CLICK HERE](#) and fill out a room block request form if you plan to book 5 or more rooms. Confirmation of rooms will be received within two weeks of form receipt.

Deposit

All reservation requests must be accompanied by a credit card guarantee for deposit of one night's room and tax for each room reserved. Your credit card **WILL NOT BE CHARGED** during this initial stage and will be held as a GUARANTEE only.

Acknowledgments

Orchid Events will send reservation acknowledgements within 24 hours via email if booked online or by telephone. If you do not receive your acknowledgement in this time frame, contact Orchid Events. **Final hotel confirmation numbers will be sent after housing close on March 17, 2025.**

Cancellations & Changes

Reservations cancelled after February 17, 2025 will be subject to a \$50 cancel fee. One night's room and tax will be charged by the hotel if cancellation occurs within 72 hours of arrival date.

Through March 17, 2025, changes and cancellations can be made online or by contacting Orchid Events via e-mail at help@orchid.events. After March 17, please contact your hotel directly to make changes and/or cancellations.

Questions or Special Requests?

For questions or special requests, please contact Orchid Events at **800-487-3700** or e-mail to help@orchid.events. Special requests are not guaranteed. Hotels will assign specific room types upon check-in, based on availability.



Hotels-At-A-Glance

Rooms must be booked through Orchid Events, the official housing company for NCUR 2025, by March 17, 2025. All rooms are booked on a first-come, first-serve basis.

Hotels	Room Rates*	Rollaway Beds**	Distance to Convention Center	Check-In /Check-Out	Free Breakfast	Onsite Restaurant	Gym	Pool	Parking per Day***
1. Drury Plaza Hotel Pittsburgh Downtown	\$189 S/D \$199 T \$209 Q	Yes \$10	0.31 miles	3:00 PM/ 11:00 AM	Yes	Yes	Yes	Yes	\$39 Valet
2. Embassy Suites by Hilton Pittsburgh-Downtown	\$189 S/D \$204 T \$219 Q	Yes \$15	0.5 miles	4:00 PM /11:00 AM	Yes	Yes	Yes	Yes	\$42 Valet
3. Omni William Penn Hotel	\$199 S/D \$219 T \$229 Q	No	0.4 miles	4:00 PM/ 12:00 PM	No	Yes	Yes	No	\$20 Self/ \$45 Valet
4. The Westin Pittsburgh	\$204 S/D \$224 T \$244 Q	Yes \$25	Across the Street	4:00 PM/ 12:00 PM	No	Yes	Yes	No	\$28 Self/ \$41 Valet

*S/D – Single Double Occupancy, T – Triple Occupancy, Q – Quad Occupancy - Room Rates above do not include 14% room tax (subject to change).

**Rollaway beds are on a first come first serve basis at check-in. Some hotels may not offer rollaway beds, or they may be very limited. Additional charges for rollaway beds may apply. Rollaway beds may only be used in single king bedded rooms.

***Parking rates subject to change at any time.

Please note: In-room internet is free for all that book in the NCUR housing block with Orchid Events.

Cancellation Policy:

Reservations cancelled after February 17, 2025 will be subject to a \$50 cancel fee. One night's room and tax will be charged by the hotel if cancellation occurs within 72 hours of arrival date.

Orchid Events is the ONLY designated housing provider for NCUR 2025. Beware of companies misrepresenting themselves as affiliated with NCUR or the Event.





2025 NATIONAL CONFERENCE ON UNDERGRADUATE RESEARCH HOTEL CHECK & CREDIT CARD AUTHORIZATION

Pittsburgh, PA | April 7 - 9, 2025
HOTEL RESERVATION DEADLINE: March 17, 2025

Please see the check address and credit card authorization process for each individual hotel listed below.

Checks must include reservation confirmation numbers, attendee names, arrival/departure dates, and how to allocate the check. Please include the best contact name and phone number in case the hotel has questions. Please make sure you have a copy of the check in your possession when checking-in.

Note on Tax Exemption: If you have tax exemption status, please contact the hotel directly for final payment calculation and documentation required.

HOTEL NAME	PAYING FINAL PAYMENT BY CHECK			PAYING FINAL PAYMENT BY CREDIT CARD NOT IN YOUR POSSESSION	
	MAKE CHECK PAYABLE TO	SEND CHECK TO THIS ADDRESS	CHECKS MUST BE RECEIVED BY -	CREDIT CARD AUTHORIZATION PROCESS	CREDIT CARD AUTHORIZATION CONTACT
Drury Plaza Hotel Pittsburgh Downtown	Drury Plaza Pittsburgh	Drury Plaza Pittsburgh 745 Grant St. Pittsburgh, PA 15219	10 Business Days Prior to Arrival	Please email contact to obtain payment link. Include guest name, dates of stay, and your Acknowledgment # on your reservation.	Claire Rees Claire.Rees@druryhotels.com 800-436-1128
Embassy Suites by Hilton Pittsburgh-Downtown	Embassy Suites by Hilton Pittsburgh-Downtown	Embassy Suites by Hilton Pittsburgh-Downtown Attn: Dawn Ferrelli 535 Smithfield Street Pittsburgh, PA 15222	30 Days Prior to Arrival	Please email contact to obtain payment link. Include guest name and dates of stay.	Kimmie Fitzburgh-Kelly kimmie.fitzhugh-kelly@hilton.com 412-930-0641
Omni William Penn Hotel	Omni William Penn Hotel	Omni William Penn Hotel Attn: Accounts Receivable 530 William Penn Place Pittsburgh, PA 15219	10 Business Days Prior to Arrival	Please email contact to obtain payment link. Include guest name and dates of stay. Card will be charged at time the link is completed, and will be placed as a deposit on reservation.	Michelle McGee mmcgee@omnihotels.com 412-553-5045
The Westin Pittsburgh	Westin Pittsburgh	Westin Pittsburgh Attn: Amy Swope 1000 Penn Avenue Pittsburgh, PA 15222	3/17/25	Please email contact to obtain payment link. Include guest name and dates of stay.	Terri Eberle / Autumn Rigot terri.eberle@westin.com / autumn.rigot@westin.com 412-281-3700

Note on Tax Exemption: If you have tax exemption status, please contact the hotel directly for final payment calculation and documentation required.