



**GLOBAL AWARDS
GLOBAL DESIGN
& DEVELOPMENT**

COMPETITION RULES

Deadline: September 15, 2023

www.ICSC.com/globaldesignawards

The ICSC Global Design & Development Awards are designed to honor and recognize the premier design and development trends of retail and mixed-use projects internationally.

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ELIGIBILITY AND ENTRY REQUIREMENTS

Review this information thoroughly to ensure your entry is eligible and that you understand the entry requirements.

Who Should Enter

Entries can be submitted by development officers, corporate marketing directors, architects, or other professionals responsible for any retail project that demonstrates unusual development or redevelopment characteristics and a high degree of creativity. Companies can enter as many projects as desired.

How to Submit

All entries in the 2023 Global Design & Development Awards Program must be submitted online at https://icsc.secure-platform.com/a/page/global_awards/global_design_development. Each entry must include a fully completed entry form along with a detailed entry summary. Supporting materials should be uploaded in the appropriate sections where indicated.

Acceptable Language and Currency

All entry contents must be written in English. All references to costs must be made in US Dollars.

Deadline

All entries must be submitted for judging by **Friday, September 15, 2023**.

Entry Fee

\$495 (U.S.) Member fee
\$595 (U.S.) Non-Member fee

Payment for entries must be received by **Friday, September 15, 2023**. Your entry will not be accepted for judging if payment is not received by **Friday, September 15, 2023**. All payments are by credit card only.

Eligibility

Projects opened within the 24-month period, July 1, 2020 to June 30, 2022, are eligible. Projects must have been completed and opened for business by June 30, 2022. Separate phases of a project can be submitted individually, provided they were completed and opened for business by June 30, 2022. This eligibility period does not pertain to applications submitted in the category Evolving Innovation & Aspiration, as those applications showcase projects that have not yet been constructed nor have they opened.

Multiple Entries/Previous Submissions

Award submissions are limited to one per property describing all aspects of that project or phase by that developer/design team. If another developer/design team was responsible for a unique portion of the project that is identifiable and distinct from the rest of the project, that portion can be submitted separately and will be subject to separate evaluation and judging. Projects that were submitted in years prior cannot be resubmitted.

Rulings

The ICSC Global Design & Development Awards Committee and ICSC officials will make all eligibility rulings. Both reserve the right to reclassify, recategorize or disqualify entries, as well as remove any ineligible materials. All decisions are final.

Publication

Your entry grants ICSC the right to publish any information contained in the entry (excluding the financial information) in any form to include news releases, galleries, advertising, books, periodicals, and other publications. Copyrighted photographs, slides, videos, maps, or drawings must be accompanied by a release from the copyright holder, in addition to any preferred credit acknowledgments.

Resources

Do you need additional help or have more questions? You may contact us at [+1 646 728 3800](tel:+16467283800) or awards@icsc.com

JUDGING PROCEDURE

The Global Design & Development Awards Jury, a group of leading industry experts, will review eligible submissions and score them confidentially. The jury will not review entries from their own companies or any entry that might constitute a conflict of interest. Judges review each entry according to specific criteria and award points accordingly. Entries that show excellent achievements in sustainability will receive a Sustainable Commendation Award, regardless of winner status. One Gold award winner will receive the Best Of The Best award for all around outstanding design & development. This will be determined during the final deliberation of the jury.

HOW TO ENTER

YOUR ENTRY MUST BE SUBMITTED online according to a specific format, as outlined herein. Please read this information carefully before you begin your entry preparation so you can resolve any questions in advance.

NOTE: Our “How to Enter” Video will guide you through the process, offering information to use as a reference to your entry.

Go to https://icsc.secure-platform.com/a/page/global_awards/global_design_development to view the video.

Register for a Username and Password.

You only need to register once for the awards portal and will use your Username and Password to log on in the future. This is different from your ICSC Member login credentials.

Entrant Form – this Entrant Form needs only to be completed once. The person listed under Contact Information must be the person representing the award and will be the person contacted should the entry be chosen as a finalist or an award winner.

Add To Cart – Once you complete your entry, add it to the cart. This will bring you to the Review and Checklist section where you can pay, edit, change, or print your entry.

Pay Now – each entry must be accompanied by a payment of the fees. \$495 (U.S.) Member, \$595 (U.S.) Non-Member. All payments by credit card only.

NOTE: Payment must be received for all entries by **Friday, September 15, 2023**. Your entry will not be accepted for judging if payment is not received by **Friday, September 15, 2023**.

Authorize: All entries must have the electronic authorization of the owner/management company to authorize the submission of this entry and agree to abide by all rules of the 2023 Global Design & Development Awards Competition program. Such applicant certifies that there are no persons or organizations responsible for creating or collaborating on the entry project other than those listed in the professional recognition section of this form. Additionally, as duly authorized, the undersigned grants ICSC the rights to publish any information contained in the entry (excluding the financial information) in any form including but not limited to, news releases, advertising, books, periodicals, galleries, and other publications not to include financial information.

AWARDS CATEGORIES

Renovations/Expansions

Entries may be for a project involving an entire retail project, such as an enclosure, or a single facet of a retail project, such as an addition. The renovation or expansion must have been completed and the project fully opened for business within the 24-month period, **July 1, 2020 to June 30, 2022**. Eligible subject matter includes, but is not limited to, improving the use of existing space, methods of keeping the project open during construction, new marketing and re-leasing/re-merchandising approaches, refinancing techniques, innovative design and construction approaches, and adaptive reuse of the structure.

New Developments

Entries must relate to a specific new retail project, completed and opened within the 24-month period, **July 1, 2020 to June 30, 2022**, and demonstrate how a specific design or development problem was solved or how new standards in design or construction were established. New methods of environmental enhancement, space utilization design themes, energy conservation, and innovative construction techniques are among the subjects that can be considered for this category. Entries should include detailed information about the design and development of the retail project, such as explanations of the reasons for, and the anticipated realized accomplishments of, the particular approach.

Tenant in a Retail Environment

This category is to recognize how professional tenant design contributes to the success of the retail industry. Entries may be from retailers, architects, or design companies for new or renovated tenants in a retail environment completed and opened within the 24-month eligibility period, **July 1, 2020 to June 30, 2022**. Projects in this category may include services or other non-retail uses. There can be only one entry per tenant location.

Evolving Innovation & Aspiration

This category will recognize ideas for projects **not yet constructed** which demonstrate significant design and development imagination, excellence in community building intent, and innovative new approaches to holistic planning, urban design, architectural and store/tenant design. It is ICSC's intention to share inspiring breakthrough ideas that can inform transformation in and advance of the real estate industry, and to encourage their implementation.

Architects, other design professionals practicing anywhere in the world, as well as developers with intended projects anywhere may submit worthy projects. However, each entry must be a commissioned project for which there is a client providing compensation. Each must be a real project with a real client, real site, and intended for construction. Submitted projects may be in the following stage of development:

- Not yet constructed
- Transformative “Blue Sky” Ideas
- Projects submitted to public agencies awaiting approval
- Projects awaiting transaction approval with the intent of being implemented

This submission will not prohibit you from subsequently resubmitting an application for the completed project in another category next year.

Sustainable Commendation

The Sustainable Commendation is given only when the Jury agree that a project has achieved a significant level of sustainability in the design and construction of the project, regardless of category or classification.

AWARDS CLASSIFICATIONS

Renovations/Expansions and New Developments

- 1) Projects Under 150,000 sq. ft. of Total Retail Space
- 2) Projects Between 150,000 and 500,000 sq. ft. of Total Retail Space
- 3) Projects Over 500,000 sq. ft. of Total Retail Space
- 4) Mixed-Use Projects and well-integrated developments comprising non-retail uses, such as entertainment, office, hotel, residential, sports venues, and/or other uses that mutually support a substantial retail component and have demonstrated success in all of their respective market segments.

NOTE: For award classifications 1, 2 and 3 – total retail space includes all square footage/meters included in gross leasable area (GLA), all department store or other anchor square footage/meters, movie theaters, ice skating rinks, entertainment centers, and all peripheral (out-lot) spaces engaged in retail enterprise. Do not include office or hotel square footage/meters.

For award classification 4 – to qualify under the Mixed-Use classification, the retail portion of the project should be significant. Recognizing that Mixed-Use projects will take on many different configurations, projects located within dense urban locations need to show more than simple street front retail and neighbor projects with a spread-out format need to supplement the retail by bringing significant additional uses into the development. Generally, the retail should be at least 25,000 sq. ft. of GLA, but alternatives will be considered. Success of all components must be demonstrated and occupancy of each Mixed-Use component will be evaluated. Additional, non-traditional uses should demonstrate why they are seen as successful.

Tenant in a Retail Environment

1. Food & Beverage
2. Tenants Less Than 2,500 sq. ft. in Area (including carts and kiosks)
3. Tenants Between 2,500 and 5,000 sq. ft. in Area
4. Tenants Between 5,001 and 10,000 sq. ft. in Area
5. Tenants Over 10,000 sq. ft. in Area

Evolving Innovation & Aspiration

Projects must fall under one of the following subcategories:

- Renovations/Expansions
- New Developments
- Tenant in a Retail Environment

See classifications listed for applicable subcategory.

JUDGING CRITERIA

Renovations/Expansions and New Developments

All judges use the same guidelines to assess the strength of the project. The economic success of the project as well as the quality of design, are among the judging criteria. Consider this information in your entry preparation.

Presentation of Entry Material

- Quality
- Completeness
- Conciseness and factualness

Land Use

- Master site plan
- Configuration and layout
- Circulation and parking, accessibility
- Contextual response

Design

- Entrances
- Color combination
- Lighting
- Interior materials and finishes
- Interior signage
- Storefront
- Exterior materials and finishes
- Exterior signage and wayfinding
- Landscaping

Development Goals

- Market compatibility
- Community enhancement
- Merchandise mix
- Occupancy level
- Average rent
- Tenant allowance/key money
- Budget vs. actual
- Schedule vs. actual
- Sustainability

Productivity/Financial Performance

- Sales productivity
- CAM costs
- Occupancy at time of submission

Innovation

- Degree of difficulty
- Innovation
- Amount of Private/Public partnership
- Community acceptance

Tenant in a Retail Environment

All judges use the same guidelines to assess the strength of the project.

Overall Design Concept

- Overall interior and exterior design
- Finishes
- Storefront design
- Display and fixturing
- Merchandising

Retail Graphics and Signage

Use of Materials

- Combination of color, materials, and lighting

Degree of Difficulty and Innovation

Evolving Innovation & Aspiration

Projects must fall under one of the following subcategories:

- Renovations/Expansions
- New Developments
- Tenant in a Retail Environment

See judging criteria listed for applicable subcategory.

APPLICATION REQUIREMENTS
CATEGORY: RENOVATIONS/EXPANSIONS
AND NEW DEVELOPMENTS

PROJECT INFORMATION

All fields must be answered in order for entry to be judged.

DESCRIPTION OF ENTRY

Provide a general description of the retail project (Max. 1,500 characters including spaces).

Explain how you consider your project to be successful. Please explain in detail (Max. 1,500 characters including spaces).

The Description of Entry will be available for viewing by the judges.

SHOPPING CENTER INFORMATION

Type of Project (check all that apply)

- Community Center
- Fashion/Specialty Center
- Lifestyle Center
- Mixed-Use
- Neighborhood Center
- Outlet Center
- Power Center
- Regional Center
- Super-regional Center
- Theme/Festival Center
- Other (Specify) _____

Physical Characteristics of Project (check all that apply)

- Mall
- Open-Air Center
- Hybrid Center
- Other (Specify) _____

SQUARE FOOTAGE

Total Square Footage of Site _____ sq. ft.

Total Square Footage of Site (Renovation Category Only)

Before renovation/expansion _____ sq. ft.

After renovation/expansion _____ sq. ft.

Net difference: plus or (minus) _____ sq. ft.

Number of Levels _____

Other Uses (indicate all that apply)

For Mixed-Use classification only

Office _____ sq. ft.

Hotel _____ sq. ft. _____ units

Residential _____ sq. ft. _____ units

Other (Specify) _____ sq. ft. _____ units

TRADE AREA/CATCHMENT AREA INFORMATION

Project's Trade Area (select one)

- Suburban
- Urban Central Business District (CBD)
- Urban but not Central Business District (CBD)
- Rural
- Other (Specify) _____

Population of primary trade area _____ people

Population of secondary trade area _____ people

Annualized percentage of shoppers anticipated being from outside of trade area (e.g., tourists, conventioners)

_____ % of shoppers

RETAIL INFORMATION

Total Retail Space _____ sq. ft.

Total Square Footage of Site (Renovation Category Only)

Before renovation/expansion _____ sq. ft.

After renovation/expansion _____ sq. ft.

Net difference: plus or (minus) _____ sq. ft.

Gross Leaseable Area

(small shop space excluding anchors) _____ sq. ft.

Gross Leaseable Area (small shop space excluding anchors) (Renovation Category Only)

Before renovation/expansion _____ sq. ft.

After renovation/expansion _____ sq. ft.

Net difference: plus or (minus) _____ sq. ft.

Total Number of Retail Stores (excluding anchors) _____

Total Number of Retail Stores (including anchors) _____

Major Tenants

List major tenants and GLA of space occupied, describe types of retail operations, i.e., department store, mass merchandisers, multiscreen theater, supermarket, etc.

PARKING INFORMATION

Number of parking spaces provided _____

If deck parking, list vehicle capacity and number of levels of parking structure and briefly describe how structure connects to center. (Max. 700 characters including spaces)

How many parking spaces are required by code? _____

DEVELOPMENT SCHEDULE

Official project opening date _____

If renovated, original project opening date _____

PROFESSIONAL RECOGNITION

(The information below will be used for all official listings.)

- Development Company
- Owner
- Design Architect
- Production or Executive Architect
- Civil Engineer
- MEP
- Structural Engineer
- Graphic Designer
- Lighting Designer
- Landscape Architect
- General Contractor
- Management Company
- Leasing Company
- Finance Company

SUMMARY SECTION

The following questions highlight those points that explain why your project is worthy of an award. Your responses will serve as the basis of the judges' evaluation of your project and should be concise. Keep answers succinct and to the point, using bullet points if necessary.

Note the maximum word counts for each question is 1,500 characters with spaces.

- Describe the characteristics of the project you are submitting for an award.
- In what ways do you feel that other developers can benefit from your experience?
- Was this project a public-private partnership or joint effort with a governmental entity? If so, what is the name of the agency, and what was the nature of their involvement in the project?
- Describe the financing involved in the project. (Max. 1,200 characters including spaces)
- If you had this project to do over again, what would you do differently? Why?
- Besides financial viability, explain what additional amenities the project brings to the users and surrounding community in terms of public use and civic spaces, and how it demonstrates that it builds a social community?

SUSTAINABILITY

Is your project ISO, LEED, ARUP, BREEAM, Fitwel, or WELL certified?

___ Yes ___ No

If yes, at what level? _____
(Max. 1,500 characters including spaces)

If no, why not? _____
(Max. 1,500 characters including spaces)

Describe the project's central approach to sustainability, such as energy and water use, the internal environment, pollution, transport, materials, reuse of existing structures or materials, waste, ecology, and management processes.
(Max. 3,000 characters with spaces)

CATEGORY: RENOVATIONS/EXPANSIONS ONLY

- Explain why the owner decided to renovate or expand the center. Include a description of the existing conditions prior to renovation or expansion (physical condition, sales, tenant mix, vacancy factor, and the like).
- Describe how the renovation or expansion altered those conditions.
- What do you believe to be the key reasons for the success of the project? Why?
- How did you determine the business success of the project? (Cite "before" and "after" statistics to backup the claim.)
- If the center was kept open during construction, explain what measures were taken to ensure shopper safety and main shopper traffic, and what impact the work had on business.
- In addition to the physical improvements, what ancillary measures were taken to enhance the center?
- Describe any new marketing and/or re-leasing approaches successfully implemented during the period.

CATEGORY: NEW DEVELOPMENTS ONLY

- Explain what specific design and construction problems were solved or how new standards in the areas of design and construction were established. (700 characters including spaces)
- Describe what you feel to be the key reasons for the success of the project (environmental enhancements, space utilization, market demands, financing, leasing, construction costs, and the like).
- Was the developer required to make an investment in the community? If so, explain what had to be done and what was the impact on the community?

CLASSIFICATION: MIXED-USE PROJECTS ONLY

- Demonstrate the level of success for each component at the time of submittal. Hotel occupancy, residential percentage occupied/sold, office percentage leased, and for additional uses, address why the component is considered a success.
- Explain the concept of the project, how the different components function and where they relate to each other. Include how service, security, and parking work for each of the components.

FINANCIAL INFORMATION CONFIDENTIALITY

The committee will use the financial information supplied only for the purpose of evaluating the submission. The financial information will not be published in any form. All financial information must be expressed in U.S. dollars.

NOTE: If you choose not to provide financial information, Relate in your own words why you believe this project to be a developmental and financial success.

Tenant Rent and Sales of Small Shop GLA (excluded: department stores and other non-retail, non-entertainment uses such as office, hotel, residential, etc.)

Explain why you consider your project to be financially successful (Min. 100 characters, max. 3,000 characters including spaces)

CATEGORY: RENOVATIONS/EXPANSIONS ONLY

Average annual minimum rent per sq. ft.

- | | |
|---|--|
| Before Renovation/Expansion
(check one) | After Renovation/Expansion
(check one) |
| <input type="checkbox"/> Less than \$25 | <input type="checkbox"/> Less than \$25 |
| <input type="checkbox"/> \$26 to \$35 | <input type="checkbox"/> \$26 to \$35 |
| <input type="checkbox"/> \$36 to \$45 | <input type="checkbox"/> \$36 to \$45 |
| <input type="checkbox"/> \$46 to \$55 | <input type="checkbox"/> \$46 to \$55 |
| <input type="checkbox"/> \$56 to \$100 | <input type="checkbox"/> \$56 to \$100 |
| <input type="checkbox"/> \$101 to \$150 | <input type="checkbox"/> \$101 to \$150 |
| <input type="checkbox"/> \$151 to \$300 | <input type="checkbox"/> \$151 to \$300 |
| <input type="checkbox"/> Over \$300 | <input type="checkbox"/> Over \$300 |

Average tenant improvement allowance per sq. ft.

- | | |
|---|--|
| Before Renovation/Expansion
(check one) | After Renovation/Expansion
(check one) |
| <input type="checkbox"/> Less than \$10 | <input type="checkbox"/> Less than \$10 |
| <input type="checkbox"/> \$11 to \$25 | <input type="checkbox"/> \$11 to \$25 |
| <input type="checkbox"/> \$26 to \$50 | <input type="checkbox"/> \$26 to \$50 |
| <input type="checkbox"/> Over \$50 | <input type="checkbox"/> Over \$50 |

Is there percentage/turnover rent?

Yes No

If tenant contributed "key money" average key money per sq. ft.

- | | |
|---|---|
| Before Renovation/Expansion
(check one) | After Renovation/ Expansion
(check one) |
| <input type="checkbox"/> None | <input type="checkbox"/> None |
| <input type="checkbox"/> \$11 to \$25 | <input type="checkbox"/> \$11 to \$25 |
| <input type="checkbox"/> \$26 to \$50 | <input type="checkbox"/> \$26 to \$50 |
| <input type="checkbox"/> over \$50 | <input type="checkbox"/> over \$50 |

Total annualized sales per square foot for first year

- | | |
|---|--|
| Before Renovation/Expansion
(check one) | After Renovation/Expansion
(check one) |
| <input type="checkbox"/> Less than \$200 | <input type="checkbox"/> Less than \$200 |
| <input type="checkbox"/> \$201 to \$300 | <input type="checkbox"/> \$201 to \$300 |
| <input type="checkbox"/> \$301 to \$350 | <input type="checkbox"/> \$301 to \$350 |
| <input type="checkbox"/> \$351 to \$400 | <input type="checkbox"/> \$351 to \$400 |
| <input type="checkbox"/> \$401 to \$450 | <input type="checkbox"/> \$401 to \$450 |
| <input type="checkbox"/> \$451 to \$500 | <input type="checkbox"/> \$451 to \$500 |
| <input type="checkbox"/> \$501 to \$550 | <input type="checkbox"/> \$501 to \$550 |
| <input type="checkbox"/> \$551 to \$600 | <input type="checkbox"/> \$551 to \$600 |
| <input type="checkbox"/> \$601 to \$650 | <input type="checkbox"/> \$601 to \$650 |
| <input type="checkbox"/> \$651 to \$700 | <input type="checkbox"/> \$651 to \$700 |
| <input type="checkbox"/> Over \$700 | <input type="checkbox"/> Over \$700 |

Vacant GLA: Amount of small shop space not open for business shown as a percentage of GLA

Before renovation/expansion _____ %

At date of re-opening _____ %

At date of submission _____ %

Annualized average common area maintenance (CAM), insurance and tax charges of small shop GLA per sq. ft. before renovation/expansion: \$_____ per sq. ft.

Annualized average common area maintenance (CAM), insurance and tax charges of small shop GLA per sq. ft. after renovation/expansion: \$_____ per sq. ft.

If deck parking, how are taxes and maintenance of parking deck paid for? (check one)

- Fee for parking
- Charged back to non-anchor tenant
- Other (Specify) _____

CATEGORY: NEW DEVELOPMENTS ONLY

Average annual minimum rent per sq. ft. (check one)

- Less than \$25
- \$26 to \$35
- \$36 to \$45
- \$46 to \$55
- \$56 to \$100
- \$101 to \$150
- \$151 to \$300
- Over \$300

Average tenant improvement allowance per sq. ft. (check one)

- Less than \$10
- \$11 to \$25
- \$26 to \$50
- Over \$50

Is there percentage/turnover rent?

- Yes No

If tenant contributed "key money" average key money per sq. ft.

(check one)

- None
- \$11 to \$25
- \$26 to \$50
- Over \$50

Total annualized sales per square foot for first year

(check one)

- Less than \$200
- \$201 to \$300
- \$301 to \$350
- \$351 to \$400
- \$401 to \$450
- \$451 to \$500
- \$501 to \$550
- \$551 to \$600
- \$601 to \$650
- \$651 to \$700
- Over \$700

Vacant GLA: Amount of small shop space not open for business shown as a percentage of GLA

At date of opening _____ %

At date of submission _____ %

Annualized average common area maintenance (CAM), insurance and tax charges of small shop GLA

per square foot: \$ _____ per sq. ft.

If deck parking, how are taxes and maintenance of parking deck paid for?

(check one)

- Fee for parking
- Charged back to non-anchor tenant
- Other (Specify) _____

DOCUMENTATION

This section allows you to include one digital file (20 pages maximum) of other relevant information on your project not included in the other sections, such as your company's brochure on the project, marketing material, press releases, etc.

File Format: Word document or PDF

TENANT MIX/MERCHANDISING PLAN

Include one digital file containing:

- Current tenant roster. List all major tenants. Describe type of retail operation, i.e., department store, supermarket, multiscreen theatres for each tenant, along with the size (GLA) of the space occupied.
- Merchandising plan. Indicate with different colors the different categories of merchandise.

File Format: Word document or PDF

MAPS/FLOOR PLANS

Include one digital file containing:

- An area and location map showing the site location and its accessibility from roads, public transportation, etc. The main population areas and important geographic details should be featured.
- Site plan showing parking and street access. If it's a renovated project, the expansion of the project should be clearly identified.
- Floor plans of the building and its annexes (all levels including on-site parking). Additional plans, sections, and elevations if needed to understand the pedestrian flow. If it's a renovated project, show "before and after" floor plans.
- If available, please include a current and future competition map and a trade area/catchment area map.

File Format: Word document or PDF

AUDIO/VIDEO

You may upload or link one video file per entry. This is strongly encouraged by the jury.

The file is limited to a maximum of five minutes of content. Judges will view only the first five minutes of the file. Your video can contain before and after footage of the project. Additional coverage may include space utilization, design themes, innovative construction techniques, leasing and/or re-leasing approaches, and community integration.

Accepted video formats: 3GP, AAC, AVI, FLV, MP4, and MPEG-2

IMAGE SECTION

These images will be used to display your entry for the awards presentation, ICSC website and Commerce + Communities Today.

- Copyrighted photographs, maps or drawings must be accompanied by a release from the copyright holder, in addition to any preferred credit acknowledgments. Please include in the Release section.
- File format: High Resolution: jpg, jpeg, png, gif

Images to include:

- An aerial shot showing where the center is situated
- Shots of key stores and brands
- Main architectural features
- Shots of food hall/fresh market area
- Shots of parking area
- Development plans/renderings
- Visual of the interior and exterior of the project
- **For renovation projects, you must show before and after images from the same perspective for all images included.**

APPLICATION REQUIREMENTS

CATEGORY: TENANT IN A RETAIL ENVIRONMENT

PROJECT INFORMATION

All fields must be answered in order for entry to be judged.

- Store/Tenant Name
- Shopping Center Where Store/Tenant Is Located
- Address
- City
- State

DESCRIPTION OF ENTRY

Provide a general description of the project (Max. 1,500 characters including spaces).

Explain how you consider your project to be successful. Please explain in detail (Max. 1,500 characters including spaces)

The Description of Entry will be available for viewing by the judges.

SQUARE FOOTAGE

Size of Store/Tenant _____ sq. ft.

RETAILER/TENANT INFORMATION

- Company Name
- Architect
- Designer
- General Contractor

Type of Merchandise/Tenant

(check all that apply)

- Apparel
- Entertainment
- Furniture and Furnishing
- General/Mass Merchandise
- Home Goods
- Sporting Goods
- Stationary
- Toys/Hobby
- Other (Specify) _____

DEVELOPMENT SCHEDULE

Official project opening date _____

If renovated, original project opening date _____

SUMMARY SECTION

The following questions highlight those points that explain why your project is worthy of an award. Your responses will serve as the basis of the judges' evaluation of your project and should be concise. Note the maximum word counts for each question is 1,500 characters with spaces.

Provide detailed information on the design concept, including background on the reasons for the concept, its development and impact on store/tenant image and sales performance.

Describe the integration of interior, storefront, and merchandise displays.

Describe the difference between the new concept and previous designs (if applicable).

Describe the specific materials used in creating the new concept.

If this is a renovation, describe the impact on sales. If this is a new store/tenant, comment on sales performance to date versus the planned performance.

Total cost per square feet including design, leasehold improvements, and fixtures.

SUSTAINABILITY

Is your project ISO, LEED, ARUP, BREEAM, Fitwel, or WELL certified?

Yes No

If yes, at what level? _____
(Max. 1,500 characters including spaces)

If no, why not? _____
(Max. 1,500 characters including spaces)

Describe the project's central approach to sustainability, such as energy and water use, the internal environment, pollution, transport, materials, reuse of existing structures or materials, waste, ecology, and management processes. (Max. 3,000 characters with spaces)

FINANCIAL INFORMATION CONFIDENTIALITY

The committee will use the financial information supplied only for the purpose of evaluating the submission. **The financial information is confidential and will not be published in any form.** All financial information must be expressed in U.S. dollars.

NOTE: If you choose not to provide financial information, Relate in your own words why you believe this project to be a developmental and financial success.

Explain why you consider your project to be financially successful (Min. 100 characters, max. 3,000 characters including spaces).

IMAGE SECTION

Upload up to 12 images related to your entry.

- These images will be viewed by the judges and if your entry is an award winner, these images will be used in preparing the presentation. They will also be used to display your entry on ICSC's website and in a Commerce + Communities Today newsletter or story.
- Copyrighted photographs must be accompanied by a release from the copyright holder, in addition to any preferred credit acknowledgments.
- File format: High Resolution: jpg, jpeg, png, gif

Images to include:

- Main architectural features
- Visual of the interior and exterior of the project
- **For renovated stores/tenants, visual of the interior and exterior of the project before and after from the same perspective**

DOCUMENTATION

Include one digital file, up to 15 pages of information and images which relate to your entry. Use your 15 pages to document and illustrate your entry. These pages should feature photos and samples that show your design concept.

File Format: Word document or PDF

FLOOR PLAN

Include one digital file of your floor plan showing size (GLA) of the space occupied.

File Format: Word document or PDF

You may upload or link one video file per entry. This is strongly encouraged by the jury.

The file is limited to a maximum of five minutes of content. Judges will view only the first five minutes of the file.

- Your video should feature the main architectural features inside and out of your location. If a renovated store/tenant, entries should demonstrate before and after footage of the project. Additional coverage may include space utilization, design themes, and innovative construction techniques.
- Accepted video formats: 3GP, AAC, AVI, FLV, MP4, and MPEG-2.