

The 2025 ASME SB3C Summer Bioengineering Conference (SBC 2025)

Information for Podium Presenters

A. General guidelines:

Podium presentations are strictly limited to *12 minutes with 3 additional minutes for questions*. This time limit for talks will be strictly enforced.

General session presentations:

- Please arrive at your session room 15-20 minutes prior to the start of the session.
- Presentations will be viewed and delivered from your personal laptop.
- Aspect ratio of screens will be set at 16:9 in all rooms.
- Laser pointers will NOT be provided for presenters.
- Additional video cables and projector will be provided (XGA projector, HDMI interface cable, 120V US power strip).
- Mac users should provide their own video adapter to HDMI.
- Please bring a back-up copy of your presentation on a USB flash drive.

Important: Remember that, in most instances, you will need to copy any movies or animation/media in the folder that contains your presentation. If you do not have a laptop, please remember to bring your presentation on a USB flash drive to transfer to one of the other presenters' laptops. Make sure to check your animations/media when you copy your presentation to another laptop.

Speaker practice and preparation: Session rooms will be available outside of scheduled meeting times. Speakers are encouraged to test their presentations in the appropriate room prior to their presentations if available. There will not be a designated speaker ready room.

B. PhD-level Student Paper Competition (SPC) presentations:

- The session times for PhD-level SPC podium presentations are on *Tuesday June 24th 2025 from 11:00 am – 12:30 pm*.
- The lead student author **MUST** be in attendance to deliver the podium presentation. No substitutions of any kind will be allowed within the competition.
- Please notify the Student Paper Competition organizers immediately if the student author cannot attend.
- The PhD-level SPC presentations are, like all SBC2025 presentations, strictly limited to *12 minutes with 3 additional minutes for questions*.
- The above time limit will be strictly enforced.
- Session Co-Chairs will give a warning at 10 minutes, and cut off presentations at 12 minutes.
- Note that answering questions is a critical factor in judging for the competition, and that speaking beyond the 12-minute cut-off will affect the student's score.

Judging process: On site judges will view each presentation to evaluate both the slides and the delivery. Judges will not be known to presenters and possibly not even to each other. Final overall scores to determine the winners are apportioned as follows: 25% on the written abstract + 75% on the podium

presentation. More specific details, as and when appropriate, will be shared via email to all participants prior to the conference

C. UG Design Competition presentations:

- The UG Design Competition podium presentations will be delivered on *Wednesday June 25, 2025, at 10:00 am – 11:30 am.*
- At least one team member MUST be in attendance to give the podium presentation.
- Substitutions of any kind will not be allowed within the competition.
- Please notify the organizer Dr. Anita Singh (anita.singh0001@temple.edu) immediately if your team cannot attend and present in-person.
- The UG Design Competition presentations are, like all SBC2025 presentations, strictly limited to *12 minutes with 3 additional minutes for questions.*
- The above time limit will be strictly enforced.
- Session Co-Chairs will give a warning at 10 minutes, and cut off presentations at 12 minutes.
- Note that answering questions is a critical factor in judging for the competition, and that speaking beyond the 12-minute cut-off will affect the team's score.

Judging process: On-site judges will view each presentation anonymously. Judges will not be known to presenters and possibly not even to each other. Details on final overall scoring rubrics will be shared with all participants prior to the conference. Please refer to correspondence from the session organizer Dr. Anita Singh for additional presentation details.