

## Chapter Leadership Award

Please read these rules before completing the online form.

### Objective

The objective of this award is to recognize individuals for outstanding and continuous leadership, accomplishment and support of the Society at the SDFM chapter level. This may include impact on chapter programs, such as chapter membership and CDFM growth, professional development of members, participation in community support activities, and other areas.

### Award Criteria

Nominee must be a member in good standing. Nominee must have been a member for at least three full consecutive years immediately prior to the submission due date. The nominee must have been a chapter officer/chapter committee chairperson for a minimum of one full year in this timeframe.

### Submission Requirements

Any current SDFM member may nominate one individual for a Chapter Leadership Award. Nomination must be submitted via the Awards Online website. Justification should cite specific examples and factual details of SDFM chapter leadership skills and accomplishments, such as the following.

### Leadership Skills and Traits

Periodic and effective communication  
Ability to engage with and influence volunteers  
Overseeing and guiding chapter programs  
Outreach to non-members and local leadership

### Chapter Improvement Results

Growth in chapter membership  
Growth in Certifications (CDFM, CDFM-A)  
Support of Defense FM Certification Program  
Providing community support opportunities

### Evidence of sustained (over multiple years) leadership contributions to the chapter

### Award Selection Procedures

Up to one winner will be selected from each of the chapter size categories:

Group	Number of Members
A-1	351 or more
A	151-350
B	76-150
C	75 or less

Judging is based on outstanding performance as evidenced by information reflecting quality of leadership of the chapter, impact on professional development of the local defense financial management community, and results in growth of chapter programs. The selection panel, chaired by Sr Manager, Member Programs and Volunteer Support, will include not less than four members that represent a cross section of SDFM Membership. The selection panel will review and judge all nominations received by the due date and submitted online. Any judges that have or develop any conflicts of interest in judging will recuse themselves. The nominator will be notified by May 1 by e-mail if their nominee has been selected.

### Recognition

Awards will be presented in conjunction with other chapter and individual awards at the National SDFM Professional Development Institute. The recipients may be publicized at chapter meetings, in newsletters, on the SDFM website and in the Armed Forces Comptroller.

### Deadline

Nominations must be submitted by April 10 to be considered by the selection panel. If April 10 falls on a weekend or holiday, the deadline will be the next business day.

### For More Information

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