

Objective

The Chapter Professional Development Grant Program is designed to provide financial assistance to SDFM chapters for their professional development programming, to include expenses such as technology, space rental, meeting materials, etc.

Award Criteria

- The Chapter is in active status, with a minimum of 15 members and current elected officers.
- Chapter has an official bank account in its name and provided SDFM National Headquarters with an ACH form.
- Chapter must submit an annual meeting and activities plan for the upcoming period covered by the grant. (July 1 – June 30)
- Chapters with reserves in excess of 2-years chapter operating budget will not be considered for an annual grant.

Award Selection Procedures

A selection panel, chaired by the National Awards Committee, will review all applications received and make final recommendations to the SDFM CEO, who will approve final grant recipients. The selection panel will include not less than four members representing a cross section of SDFM chapters. A judge must recuse him/herself if a conflict of interest exists. Selection and grant amount will be based on chapter financial need and intent for use of granted funds.

A-1 chapters: up to \$2,000
A chapters: up to \$1,750
B chapters: up to \$1,500
C chapters: up to \$1,000

Recognition

SDFM will provide up to \$15,000 in chapter grants annually. Recipients may be recognized at meetings, in newsletters, on the SDFM website and in the *Armed Forces Comptroller*.

Neil R. Ginnetti Professional Development Award

Neil R. Ginnetti, a two term National President, was a proponent of training and education. This \$2,500 grant is presented to an SDFM chapter that has demonstrated outstanding and innovative contributions to the professional development of its chapter members and the training needs of the Command and has plans to utilize the grant in the furtherance of SDFM's mission. To qualify, chapters must be active and submit justification to the online nomination form. Justification should include innovation demonstrated, impact on membership and contribution to command support for the past competition year. (1 April – 31 March)

Grant recipient chapters will be required to describe and evaluate the professional development activities undertaken and report on the use of funds received.

Submission Requirements

Nominations must be submitted on the SDFM Awards Online website. The submission must include a meetings and activity plan and current treasurer's report.

Submission Deadline

Applications must be submitted at <https://ASMC.secure-platform.com/a> not later than May 1 to be considered by the selection panel. If May 1 falls on a weekend or federal holiday, the deadline will be the next business day.

For More Information

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