

# TRB Submission Template

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Title of TRB Research Summary – Do not use ALL CAPS for the title

## Academic Author:

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### Name

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Word Count: Minimum of 1000 words and a maximum of 1750 words

## Not included in the word limit:

- Title page
- Maximum total of 4 figures/tables
- References

Submitted [Month Day Year]

Acknowledgments: Funding sources, etc.

Statement of Significance (Relevance of Research): Briefly describe why your presentation will be of interest to TRB Meeting Attendees

## Author contribution statement:

The authors confirm contribution to the paper as follows: study conception and design: X. Author, Y. Author; data collection: Y. Author; analysis and interpretation of results: X. Author, Y. Author, Z. Author; draft manuscript preparation: Y. Author, Z. Author. All authors reviewed the results and approved the final version of the manuscript.

Include line and page numbers for each page

## **INTRODUCTION**

The introduction section should:

- State the problem and present the scope and objective of the research
- Briefly review the pertinent literature or state of the practice
- Briefly describe the methods
- Provide an overview of the main findings and discuss why the work matters and whether the findings contributing to theory and/or practice

## **METHODOLOGY (or METHODS)**

The methodology should be clearly stated and described in sufficient detail (or with sufficient references) and concisely summarize the framework and methods applied in the study. This section should include the identification of valid data sources used in the study.

## **FINDINGS (or RESULTS)**

Summarize and briefly discuss any findings in this section. You can use a combination of text and up to a total of 4 tables or figures to describe the findings.

## **DISCUSSION (or CONCLUSIONS)**

This section should include:

- Principles and generalizations inferred from the results
- Any exceptions, problems, or limitations of the work
- Theoretical and/or practical implications of the work

All conclusions offered should be supported by the information provided in the “Findings” section.

## **REFERENCES (Not counted in the word limit of the extended abstract)**

This is any relevant information cited with the body of the paper; consult the [Instructions for Authors](#) for style and format.

## **Summary of Submission Requirements:**

- All papers must be submitted in English
- PDF format
- Include a title page with title, authors, affiliations, and word count
- Include all coauthor names, affiliations, and email addresses
- Table and figures embedded in text (maximum 4 total)
- 8.5x11 single-spaced pages with 1” (25mm) margins
- Times Roman font, 10 pt. size or larger
- Line and page numbers