


Viewing Reviews/Comments and Ratings

Log in to your Editor Main Menu.



Editor 'To-Do' List

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Click here to see papers with the required number of reviews complete.



Action

- View Submission Details ✓
- Initiate Discussion
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- File Inventory
- Assign Editor
- Unassign Editor
- Invite Reviewers
- [View Reviews and Comments](#)
- Submit Editor's Decision and Comments
- Send E-mail

Click "View Reviews and Comments."

This will open a new window.

The manuscript rating card looks like this. Each reviewer has a column for their ratings and the system also averages the ratings in the right most column.

Initial Submission Manuscript Rating Card

[Blurred text, likely a title or subtitle for the rating card]

Manuscript Rating Question(s)	Scale	Editor	Reviewer 1	Reviewer 2	Reviewer 3	Reviewer 4	Reviewer 5	Reviewer Average
Is the narrative clear and easy to understand?	[1-5]	-	3	5	-	3	-	3.67
Does the abstract clearly communicate the scope and outcome of the study?	[1-5]	-	3	5	-	4	-	4
Important contribution to the state of the art or practice?	[1-5]	-	4	5	-	4	-	4.33
Methodology sufficiently explained for a knowledgeable reader to repeat the study?	[1-5]	-	N/A	N/A	-	N/A	-	-
Existing work well described and referenced	[1-5]	-	3	4	-	3	-	3.33
Data are valid and contribute to the findings	[1-5]	-	3	5	-	3	-	3.67
Conclusion is valid and properly supported	[1-5]	-	3	5	-	3	-	3.67
Length of paper is appropriate for subject and intended audience	[1-5]	-	3	5	-	4	-	4
Overall score for Presentation	[1-5]	-	3	4	-	4	-	3.67
Overall score for Publication (only if applicable.)	[1-5]	-	N/A	N/A	-	N/A	-	-