

Applicant Information

Nomination Title

The Nomination Title is the name that will appear on the winner trophy if successful and supplied to external parties where necessary. For Organisation Awards, this is the name of organisation being nominated.

For People Awards, this is the name of the person being nominated for the award. Please ensure the Nominee first name and last name are included in full.

For Project Awards, this is the name of the project.

***These details will be used exactly as written (spelling and grammar inclusive) for all trophies, publications and for the on-screen display on the night. Please ensure that this is entered correctly and in full.**

Nomination Title (Character count /75)

Category

Projects > Project Award Example

Nomination Details

Nominator Details

First Name

Last Name

Job Title

Organisation Name

Phone #

Email Address

Primary Address

Nominee Organisation Name (optional)

This is the name of organisation being nominated for the award.

Optional field that can be completed if organisation name is different to nominator's organisation.

Project Details

Please note: The project name and nominee organisation/s name below will be included on the winner trophy and supplied to external parties where necessary.

These details will be used exactly as written (spelling and grammar inclusive) for all trophies, publications and for the on-screen display on the night. Please ensure that this is entered correctly and in full.

Project Name (Character count /75)

Nominee Organisation/s Name

Please note: This is the business name/s for the Council and/or Organisation responsible for the project. The Council and/or Organisation name/s will be included on the winner trophy and in post awards publications. Please ensure it is correct.

Project Address

Please include the project's street address.

Please note: The project must be located in Queensland or the Northern Territory to be eligible for the awards.

Person/s Responsible for the Project

First and surnames of the person/s responsible for the project.

Organisation Name

Please note: This is the business name/s for the person/s responsible for the project.

Position Title

Please note: This is the current position title held by the person/s responsible for the project.

Email

Please include the e-mail for the person/s responsible for the project.

Project Completion Date

Please note: The project must be completed within 18 months of the Excellence Awards Closing date, **29 June 2026**.

List details of the entry that should not be disclosed. (optional)

List any details of the entry (e.g. project address) that should not be disclosed in promotion of the awards.

Please note: It is a requirement that photography and/or video of the award winning entries is permitted.

Award Acceptance by (Full Name)

This field is the name/s of the people the award will be accepted by, if successful.

Please note: A representative must be in attendance at the awards evening to be successful. Tickets to the Excellence Awards Gala Dinner can be purchased via our [Event Page](#).

Nomination Criteria

Project Description

Written response must address (Between 200 and 250 words):

- Summarise the project being nominated. This short summary about the project to be used for promotional purposes.

Planning

Written response must address (Maximum 500 words):

- Explain how the project was developed
- Were there other project options considered?
- Define the project outcomes and were they achieved?
- What is the problem this project sought to resolve?

Weighting 15%

Supporting Documents

Please upload any supporting documents for this section (optional)

Excellence & Innovation

Written response must address (Maximum 700 words):

- How does the project demonstrate technical excellence and/or innovation in its approach?
- Describe any other innovation (e.g. contract management) which led to savings, improved capacity for your staff or learnings which can be applied to other projects.

Weighting 20%

Supporting Documents

Please upload any supporting documents for this section (optional)

Stakeholder Engagement

Written response must address (Maximum 500 words):

- Describe the stakeholder consultation process (including community if appropriate), what was learnt from it and how it influenced the final design/plan?

Weighting 10%

Supporting Documents

Please upload any supporting documents for this section (optional)

Community & Economic Contribution

Written response must address (Maximum 500 words):

- Who benefits - Council, Community, Region?
- Describe how the tangible and intangible benefits been measured?

Weighting 15%

Supporting Documents

Please upload any supporting documents for this section (optional)

Project (business) sustainability

Written response must address (Maximum 500 words):

- Describe how the project identified the needs of community and delivered a sustainable outcome for the community?

Weighting 15%

Supporting Documents

Please upload any supporting documents for this section (optional)

Regulatory environment & environmental impact and management

Written response must address (Maximum 500 words):

- What were the environmental impacts of the project and how were these risks analysed and managed?
- What were the relevant regulatory drivers and how were they addressed?
- Is the project "future-proof" and prepared for reasonable and realistic growth?

Weighting 10%

Supporting Documents

Please upload any supporting documents for this section (optional)

Project Management

Written response must provide an overview of the project management including details on (Maximum 700 words):

- Program planning & control
- Financial planning & control
- Logistics planning & control
- Risk management; OH&S
- Describe how the project will be delivered or operated on an ongoing basis, including any innovative partnership with contract service providers or staff up-skilling required
- Describe the overall project implementation process including any post-commissioning evaluation and what was learnt from it.

Weighting 15%

Supporting Documents

Please upload any supporting documents for this section (optional)

Project Awards Photos

(Minimum 5 – Maximum 10 required for these categories)

1. Submit a variety of shots highlighting the main features of the project. 2. There is a minimum number of 5 photographs required for these categories. 3. The first photo you upload should be your primary photo, your "hero shot". This photo will be the primary photo used in the awards presentation. 4. The photos should showcase the project in regards to the category aspects of the project. E.g., Project Innovation - This could include feature shots or "demonstration" photos of the project. 5. Photographs must be high-resolution and a maximum file size of 50 (MB) 6. Video attachments may be hosted on a video site such as YouTube or Vimeo. Videos and photos may be used in marketing materials. 7. Provide website URL's to the publicly accessible campaign or active URL of a landing page. Please ensure any applicable usernames and passwords are provided and active. 8. Providing 'before' photos of the project along with photos of the finished product are strongly encouraged. 9. AV presentations taken or produced by IPWEA-QNT are not available to entrants. 10. Please do not upload any further written material as the judges will not consider these. The written component of your entry should be fully explained within the provided form fields.

Upload your preferred primary image, "hero shot", which best reflects your project, employer or person. Please note this photo will be used in other IPWEA-QNT publications and marketing materials. Please do not upload a logo or blank document. Refer to "Photography Requirements" for more information. Please note, this can be one of your attachments already uploaded.***

Photo 1 - Hero Shot (mandatory)

Photo 2 (mandatory)

Photo 3 (mandatory)

Photo 4 (mandatory)

Photo 5 (mandatory)

Photo 6 (optional)

Photo 7 (optional)

Photo 8 (optional)

Photo 9 (optional)

Photo 10 (optional)

Photography Authorisation

By checking the box this indicates that permission has been granted for IPWEA-QNT to use the professional photographs as part of the awards program including using photos for publications, other media outlets, audio visual presentations and promotional campaigns.

Entrant Authorisation

By checking the box the entrant agrees to enter the before mentioned submission into the IPWEA-QNT awards and confirm that the information provided is the submission is true and accurate.

Terms & Conditions of Entry

By selecting to submit this entry, you acknowledge that you have read and accept the [Terms & Conditions](#) of entering into the IPWEA-QNT Awards.